

BPOU Precinct Officers: Chair, Vice Chair & Secretary

Qualifications

- A volunteer who lives within the boundaries of his/her Senate District and Precinct and supports the Republican Party Platform
- Actively supports the Republican endorsed candidates in our BPOU & State Republican Party
- Attends the Precinct Caucus during the General Election Year (even years)

Terms and Responsibilities

- Serves a 2 year term
- Attends Precinct Officer training
- Attends monthly SD 35 BPOU meetings where you can stay up-to-date on BPOU business and campaign events
- Has voting privileges in Full Committee meetings
- Faithfully conducts and carries out duties in a way that brings respect to the party, its issues and people

Precinct Chair / Co-Chair Job Description

- Attends annual Senate District Convention and oversees your precinct duties: seating your precinct delegates and filling empty delegate seats with your alternates; distributing and counting ballots from your seated delegates
- Serves as the Coordinator of your precinct
 - Contacts your precinct delegates/alternates and attendees after the Caucus
 - Keeps their contact info updated (email, phone, mailing address) and passes updates to BPOU secretary
 - Develops a relationship with them and builds a base of volunteers within your precinct so when campaign events arise you have an army of volunteers ready for:
 - Installing lawn signs, door knocking, literature dropping, phone bank calling, participating in parades, fundraising, etc
 - Stays in contact with precinct delegates/alternates and volunteers via phone calls/emails to keep him/her engaged and informed with the following:
 - Campaign events
 - Monthly Senate District BPOU meetings and business
 - Precinct Caucus held on election years (even years)
 - Annual Senate District Convention
 - Works directly with assigned Executive Vice Chair and keeps them informed on your precinct progress
 - Identifies future leadership talent within your precinct
- Serves as Caucus Convener who presides over the Precinct Caucus meeting the next election year (even number years)

Precinct Vice Chair

- Carries out the duties of the Precinct Chair when he/she is unavailable to carry them out
- Assists Precinct Chair with his/her responsibilities listed above to help build an army of volunteers
- Attends annual Senate District Convention

Secretary

- Handles and completes the paperwork at the Precinct Caucus
- Assists Precinct Chair and Precinct Vice Chair with Precinct duties